

Date of quotation:

Name of organisation:

Date/s offered:

Times *(inc set up and break down):*

Type of event:

Event contact:

Telephone:

Address:

Please mark X if you require the following:

- | | | | |
|--|-----------------------------|------------------------------|--------------|
| Weston Arena | <input type="checkbox"/> No | <input type="checkbox"/> Yes | Cost: |
| Warm up for Weston Arena | <input type="checkbox"/> No | <input type="checkbox"/> Yes | Cost: |
| John Wells Arena | <input type="checkbox"/> No | <input type="checkbox"/> Yes | Cost: |
| Warm up for John Wells Arena | <input type="checkbox"/> No | <input type="checkbox"/> Yes | Cost: |
| Championship show jump set | <input type="checkbox"/> No | <input type="checkbox"/> Yes | Cost: |
| Standard show jump set | <input type="checkbox"/> No | <input type="checkbox"/> Yes | Cost: |
| Working hunter / XC jump set
inc water splash | <input type="checkbox"/> No | <input type="checkbox"/> Yes | Cost: |
| Dressage arenas | <input type="checkbox"/> No | <input type="checkbox"/> Yes | Cost: |
| Timing equipment | <input type="checkbox"/> No | <input type="checkbox"/> Yes | Cost: |
| PA equipment inc judges boxes | <input type="checkbox"/> No | <input type="checkbox"/> Yes | Cost: |
| Marquee for office /hospitality
Day | <input type="checkbox"/> No | <input type="checkbox"/> Yes | Cost: |
| Marquee for hospitality
Eve | <input type="checkbox"/> No | <input type="checkbox"/> Yes | Cost: |
| Office space in canteen | <input type="checkbox"/> No | <input type="checkbox"/> Yes | Cost: |

Café to be open: No Yes

Competitor entry & judging system No Yes **Cost:**

Staff/judges/Stable manager: No Yes **Cost:**

If yes, please provide details:

Will you be providing your own staff? No Yes

If yes, please provide details: _____

On-site stabling No Yes **Cost:**

If yes, please provide details:

*Please note if stabling is required we will need to know number of stables required any haylage and or shavings in advance. Also a £10 charge will be made for any stables not mucked out and any remaining Bedding banked up the back wall.

*Electric hook up is also available (35 max)

Other requirements? No Yes **Cost:**

If yes, please provide details: _____

TOTAL COST (inc VAT)

(This quotation valid for 30 days, from above date)

TO CONFIRM THIS BOOKING

Please sign and return one copy of this form, accompanied by a 50% deposit payment of the total hire amount, within 30 days from the date of writing.

Signature of hirer (or their agent):

Date:

Terms & conditions of hire;

- We require any person or organisation hiring our facilities to ensure the appropriate risk assessments are carried out, and documented, in accordance with current Health and Safety standards.
- We require any person or organisation hiring our facilities to provide first aid cover for the duration of their event. This is mandatory for anyone hiring Weston Lawns Facilities. Weston Lawns do not provide any first aid cover.
- All areas hired are to be left as they are found. All arenas (inc collecting rings) must be pooh picked at regular intervals throughout the day, and at the end of the event.
- A 50% non-refundable deposit payment is required to secure any booking. Until this has been received, we reserve the right to re-sell a 'provisionally' booked date.

Additional points to note;

FACILITY HIRE 2012

Weekend bookings

John Wells Arena* **£500** per day

Weston Arena* **£300** per day

**Arena hire charge includes warm-up area*

Week day bookings

John Wells Arena* **£300** per day

Weston Arena* **£200** per day

John Wells & Weston Arena **£450** per day

**Arena hire charge includes warm-up area*

Full set championship show jumps	£200
Full set standard show jumps	£125
Working hunter/XC jumps <i>inc water splash</i>	£125
Dressage arena (per arena)	£25
Timing equipment	£50
Use of PA equipment (Inc judges box)	£50
Marquee – Office/hospitality daytime	£50 per day
Marquee – Office/hospitality evening	£100
Office area in Canteen	£15
Competitor entry & judging system	£10 per hour
<i>(One member of Weston Lawns team to act as entry secretary. Judges to be provided by hirer)</i>	
Stable Manager	£10 per hour

(One member of Weston Lawns team to act as stable manager)